



# FIRST BAPTIST CHRISTIAN ACADEMY

Dear Parents and Students,

Welcome to First Baptist Christian Academy. There are many exciting things happening here and we are excited to have you as a member of our family.

FBCA, in partnership with families, is committed to providing an excellent academic environment that encourages development of a strong Christian character in every student to become a Champion for Christ.

We are proud to offer the *A Beka* curriculum, which provides excellence in education from a Christian perspective. Our philosophy is based upon the Word of God. The primary objective and purpose of the school is to train children in the way of life as presented in the Scriptures. We seek to develop the whole child by addressing the physical, academic, social, emotional, and spiritual needs of each child. Opportunities are available for each child to experience successes and challenges on a daily basis. Teachers have the opportunity to implement a Christian viewpoint into every area of learning.

First Baptist Christian Academy opened in the fall of 2008 with two preschool classes. God has continued blessing us, and now eight years later, we are providing classes from age 2 through Grade 12.

We are blessed with a group of dedicated and experienced teachers and aides. Our staff will help you make the transition as effortless as possible. Attached you will find all of the necessary paperwork to complete the enrollment process. Please follow the steps below to ensure a smooth registration process:

1. For new students in 1<sup>st</sup> – 7<sup>th</sup> grade: Call the Academy office at 386-446-0094 to schedule a date and time for your student's readiness testing.
2. For new students in 7<sup>th</sup> – 12<sup>th</sup> grade: Fill out the Prospective Secondary Student Information Form in this packet. Then, call the Academy Office to schedule an appointment for an administrative interview.
3. For ALL students: Return all paperwork to the Academy Office with your Roster Fee to secure enrollment.
4. For ALL students: Mark your calendar for payments due over the summer...
  - A. Book fees are due July 1<sup>st</sup>, 2016
  - B. The 1<sup>st</sup> tuition payment is due August 1<sup>st</sup>, 2016

The school supply list and student handbook for the 16-17 school year will be available online by July 1<sup>st</sup>.

Dress Code Summary: Navy or White, Plain, Polo Style Collared Shirts; Shirts worn under uniform and visible must be white or navy; Navy or Khaki bottoms, must be knee length; Navy, White, or Khaki leggings permitted; P.E./Bike/Regular shorts required under skirts on P.E. days; Plain navy sweaters, hoodies, and cardigans permitted; Closed toe shoes, no heellies.

FBCA does not prepare food and each student must bring a nutritious lunch with them daily.

If you have any questions, do not hesitate to call the Academy Office at 386-446-0094. We look forward to another great year and God continuing to grow our family here at First Baptist Christian Academy.

**No State Testing ~ No Common Core ~ More Academics ~ More Opportunities**

# FIRST BAPTIST CHRISTIAN ACADEMY

## 2016-2017 TUITION AND FEE SCHEDULE

**\*\*\*FEES ARE NON-REFUNDABLE\*\*\***

Roster Fee (One time)	\$150.00	<b>Due at time of registration</b>
Book Fee (One time)	\$300.00	<b>Due July 1, 2016</b>

## FBCA CRUSADER RATES

***K5-6<sup>th</sup> Grade: \$5,300.00 (ANNUAL) FIRST PAYMENT DUE August 1<sup>st</sup>, 2016***

**7<sup>th</sup>-8<sup>th</sup> Grade: \$5,400.00 (ANNUAL) FIRST PAYMENT DUE August 1<sup>st</sup>, 2016**

**9<sup>th</sup>-12<sup>th</sup> Grade: \$5,500.00 (ANNUAL) FIRST PAYMENT DUE August 1<sup>st</sup>, 2016**

Tuition payments are made in Ten Equal Installments beginning August 1-May 1.

All Scholarship students will have an annual maintenance fee applied to their account.

## ➤ AFTERCARE

- |                    |                    |  |
|--------------------|--------------------|--|
| ➤ <u>Option #1</u> | \$180.00 per month | 7:00-8:30 a.m./3:30-6:00 p.m.  |
|                    | <b>or</b>          |  |
|                    | \$1800.00 annually |  |
| ➤ <u>Option #2</u> | \$15.00 per day    | Calculated daily and billed monthly<br>(Must give 1-week notice for staffing purposes) |

**Discounts:** There is a 33% discount off the second oldest child. There is a 25% discount off the third paid tuition and each child from the same family thereafter. There is a 5% discount on tuition if paid in full by August 1<sup>st</sup>.

## STUDENT CHECKLIST





School Year  
2016-2017

# First Baptist Christian Academy

## ENROLLMENT APPLICATION

### K-12<sup>th</sup> Grade

#### STUDENT INFORMATION:

\_\_\_\_\_  
Last First Middle Nickname

☐ Male ☐ Female Race: \_\_\_\_\_

Birthdate \_\_\_\_/\_\_\_\_/\_\_\_\_ Age as of Sept 1<sup>st</sup> \_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Students E-mail (7<sup>th</sup> – 12<sup>th</sup> Grade):  
\_\_\_\_\_

My child is receiving / applying this year for:

☐ Step Up ☐ AAA ☐ McKay

I am enrolling for (circle applicable):

K5 1 2 3 4 5 6 7 8 9 10 11 12

ESE \_\_\_\_\_ Before/After Care

Spirit T-Shirt Size:

YXS YS YM YL AS AM AL AXL AXXL

\*Every Friday is Spirit Day at FBCA. Jeans and your Spirit Shirt are acceptable attire on Fridays.

#### FAMILY INFORMATION:

Custody:

Scholar lives with: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell Phone (\_\_\_\_) \_\_\_\_\_

E-Mail \_\_\_\_\_

Work Phone (\_\_\_\_) \_\_\_\_\_

Employer \_\_\_\_\_

Mother \_\_\_\_\_ Father \_\_\_\_\_ Both \_\_\_\_\_

Other \_\_\_\_\_

Father's Name: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell Phone (\_\_\_\_) \_\_\_\_\_

E-Mail \_\_\_\_\_

Work Phone (\_\_\_\_) \_\_\_\_\_

Employer \_\_\_\_\_

#### Name, Age, and Grade of Siblings:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### BILLING INFORMATION:

Bill To: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell Phone (\_\_\_\_) \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_

Work Phone (\_\_\_\_) \_\_\_\_\_

I understand that FBCA policy prohibits refunds on Roster Fees. \_\_\_\_\_ (Parent Initial please)

## **FBCA ATTENDANCE POLICY**

Regular attendance is required for all students enrolled at First Baptist Christian Academy. Excessive absence hinders the scholar's progress. Sporadic or irregular attendance causes the scholar to lag in academic and spiritual growth, thus endangering academic and spiritual progress. It also makes it difficult for the teacher in conveying the important concepts that need to be taught.

### **Parents are asked to abide by the following:**

1. Parents should notify the school office by 8:30am when their child is absent unexpectedly and prearranged notification was not possible. Parents should also forward a note of explanation immediately following the student's absence.
2. An absence from school without a specific written medical or dental note from a doctor will be considered an unexcused absence. Students are entitled to five (5) excused notes from the parent, and not a physician, for a reasonable explanation of absence.
3. An absence will be incurred if a scholar is absent for more than three hours.
4. Three tardy arrivals will equal one absence.
5. All students must arrive to school no later than 8:30am. Car rider begins at 8:05am. Car rider will end at 8:30am. **After 8:30am, all students must be walked into the front office and signed in.**
6. Student pick up is 3pm – 3:20pm each afternoon. Please pick up your child at the proper time. Late charges will apply if this is not followed. Please refer to the student handbook for additional information.

- VPK students must attend 80% of the monthly class time in order for the voucher to fully cover students' monthly tuition. Fees not covered by ELC due to lack of proper attendance will result in parent being charged for the remaining balance that was not covered by ELC.
- All Preschool/VPK children are required to be signed in and out daily regardless of arrival/departure time.

I the parent/guardian of \_\_\_\_\_ have read and agree to the attendance policy of First Baptist Christian Academy.

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Parent/Guardian Signature

Date

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Parent/Guardian Printed Name

# **FBCA UNIFORM POLICY**

## **5.3.2 Uniform Policy**

- **Pants** – Navy or Tan Khaki; may be cotton, cotton blend or polyester blend. (No jogging pants, sweat pants, yoga pants, or jean like material).
- **Skirts, Jumpers, Skorts** – Navy or Tan Khaki; may be cotton, cotton blend or polyester blend; must be knee length or longer. (Blouse with collar must be worn under jumper; shorts must be worn under skirts/jumpers. No leggings unless they are worn under appropriate skirt, skort or dress. Color of leggings must be Navy, White or Tan Khaki). Shorts must be worn under skirt on P.E. days.
- **Shorts** – Navy or Tan Khaki; must be knee length or longer, cotton, cotton blend or polyester blend. (No gym shorts or jean like material).
- **Shirts** - White or Navy Blue plain collared, polo shirts. **Shirts must be tucked into pants, shorts or skirts and belts must be worn at all times.**

**(Pre-k thru 2<sup>nd</sup> grade no belt required.)**

- **Shoes/Sneakers** - must be clean and fit securely on feet. Shoes with open toes or backless shoes (including Crocs, flip flops, sandals, mules and slides) will not be allowed. Shoes must be laced, buckled or Velcro strapped. No heeies or rollers.
- **Sweaters** - Everyday coats, sweaters, hoodies & cardigans must be plain (no verbiage or writing) Navy or White.
- **Undershirts** – Any undershirts (i.e. under-armour) worn under uniform shirts and visible must also be White or Navy blue.

## **5.3.2.3 Miscellaneous - Boys**

- All boys must not wear any necklaces, bracelets or rubber style bands, or earrings.
- Only one ring is allowed.
- Boys are expected to maintain a clean looking, tapered haircut. This means that hair is not to be over the ears or shirt collar and must be above the eyebrows.
- Sideburns may only come to the bottom of the earlobe. Boys are expected to be clean shaven at all times.
- Hair must be natural in color.
- Beards and mustaches are not permitted.
- Shoes are to be tied in the intended manner.

## **5.3.3.3 Miscellaneous - Girls**

- Modesty is the key thought in appearance at FBCA.
- If girls wear jewelry, it should be conservative in style. Earrings are to be restricted to one in each ear. Hoop earrings are not to be greater than one inch in diameter or length.
- No more than two necklaces are to be worn at one time.
- No sparkle / glitter type of make-up is permitted.
- Shoes must be tied in the intended manner.
- Hair must be natural in color.

I the parent/guardian of \_\_\_\_\_ have read and agree to the uniform policy of First Baptist Christian Academy.

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Parent/Guardian Signature

Date

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Parent/Guardian Printed Name





# FIRST BAPTIST CHRISTIAN ACADEMY

## STUDENT PICK UP / EMERGENCY CONTACT LIST

Child will be released only to the custodial parent or legal guardian and the persons listed below. The following people will also be contacted and are authorized to remove the child from the facility in case of illness, accident or emergency, if for some reason, the custodial parent or legal guardian cannot be reached:

Students Name: \_\_\_\_\_ D.O.B. \_\_\_\_\_  
Last First Middle

Mother's Name: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Work #: \_\_\_\_\_ Cell \_\_\_\_\_

Work#: \_\_\_\_\_ Cell \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

First Baptist Christian Academy admits students of any race, color, nationality, or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students of the organization. It does not discriminate on basis of color, nationality, or ethnic origin in administered programs.

- Section 65C-22.006(2), F.A.C., requires a current physical examination (Form 3040) and immunization record (Form 680 or 681) within 30 days of enrollment.
- Section 65C-22.006(3)(c)2., F.A.C., requires that parents are notified in writing of the disciplinary practices used by the child care facility, or

Section 65C-20.010(6)(c), F.A.C., requires that a written a copy of the family day care provider's discipline policy be available for review by the parent(s).

Your signature below indicates that you have read the above and that the information on this enrollment form is complete and accurate.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date





# FIRST BAPTIST CHRISTIAN ACADEMY

## Authorization to Consent to Medical Treatment of a Minor Child (2016-2017 year)

FBCA will always contact parent or emergency contacts first. Should we not be able to reach anyone we will proceed in the best interest of your child. This form is required for enrollment into First Baptist Christian Academy. If you are unavailable, an Emergency Consent form allows you to provide consent for your child's emergency care. Protect your child by leaving this form with First Baptist Christian Academy. In the event of a medical emergency, the form should accompany your child to the hospital.

Child's name: \_\_\_\_\_ Child's date of birth: \_\_\_\_\_

Physician: \_\_\_\_\_ Physician's Telephone: \_\_\_\_\_

Address of parent/guardian: \_\_\_\_\_

Telephone number of parent/guardian: \_\_\_\_\_ Cell: \_\_\_\_\_

Employer: \_\_\_\_\_ Phone: \_\_\_\_\_

Health insurance co.: \_\_\_\_\_ Member no.: \_\_\_\_\_ Group no.: \_\_\_\_\_

Policy holder name: \_\_\_\_\_ Policy holder date of birth: \_\_\_\_\_

Emergency contact (other than parent/guardian): \_\_\_\_\_

Cell: \_\_\_\_\_

Allergies to medicine: \_\_\_\_\_

Allergies to foods: \_\_\_\_\_

Current medications: \_\_\_\_\_

Current medical problems: \_\_\_\_\_

Child's Dentist \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

I, (we) \_\_\_\_\_ and \_\_\_\_\_ give permission for the child listed above to receive medical treatment in the event of an emergency, accident, injury or sickness. I give authorization First Baptist Christian Academy to consent for treatment to all medical personnel, including licensed physicians, nurses, technicians, emergency responders, and other medical personnel. I also assume responsibility for the cost of treatment.

Signed (parent/guardian): \_\_\_\_\_ Date: \_\_\_\_\_

Witness my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
(Notary Public State of Florida  
at Large/Flagler County)

# First Baptist Christian Academy

## Field Trip Permission Form

Child's Name: \_\_\_\_\_  
(Last) (First)

The above named child has my permission to leave the First Baptist Christian Academy premises, under the supervision of the school staff, for authorized field trips.

Notification of field trips will be provided to the parent or guardian prior to the actual field trip.

In case of an accident of the above child, I hereby covenant and agree that no action of recovery of loss or damages resulting there from will be taken against First Baptist Christian Academy's owners, its corporation or any of its employees unless such damages are due to proven negligence.

Parents will accept full responsibility when allowing other parents and/or employees of First Baptist Christian Academy to take their child on a field trip. This includes using other parent's vehicles or when walking with the child.

All children must return to the school under the supervision of the school staff member that they left with. If a student attends the field trip with the school, they are not permitted to leave the field trip with a parent/guardian, family member, or otherwise.

I, \_\_\_\_\_, do hereby give my child,  
(Please print Parent's or Guardian's name)

\_\_\_\_\_ Permission to go on field trips and outings with the  
(Child's Name)

teacher(s), assistant(s), and parent helpers of First Baptist Christian Academy.

\_\_\_\_\_  
(Parent/Legal Guardian Signature) (Date)

\_\_\_\_\_  
(Parent/Legal Guardian Printed Name) (Date)



## FIRST BAPTIST CHRISTIAN ACADEMY

### Permission for Food-Related Activities and Special Occasion Food Consumption

Pursuant to 65C-22.005 (I)(c)2., E.A.C., licensed child care facilities must obtain written permission from parents/guardians regarding a child's participation in food related activities. These activities include such things as: classroom cooking, projects, gardening, school wide celebrations, and birthdays.

I \_\_\_\_\_ • give (or) • decline permission  
*Print Parent/Guardian Name Please Print*

for my child \_\_\_\_\_ to participate in food related  
*Child's Name Please Print*  
activities and special occasions wherein food is consumed.

**Please provide the following information (only check one):**

☐ My child DOES NOT have a food allergy or dietary restriction. He or she **may** participate in activities.

☐ My child DOES NOT have a food allergy or dietary restriction. He or she **may not** participate in activities.

☐ My child DOES have a food allergy or dietary restriction. He or she **may** participate in activities, but may not eat or handle the following items (please list below):

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☐ My child DOES have a food allergy or dietary restriction. He or she **may not** participate in activities.

I understand that it is my responsibility to update this form in the event that my decision for permission changes. I agree that this form will remain in effect during the term of my child's enrollment.

\_\_\_\_\_  
*Parent or Guardian Signature*

\_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Date*



**FIRST BAPTIST CHRISTIAN ACADEMY (FBCA)**  
**Media Release Form**

**Please provide all the information asked for below.**

Scholar's Name: \_\_\_\_\_  
(Please Print)

Parent/Guardian's Name: \_\_\_\_\_  
(Please Print)

I, Parent/Legal Guardian of (child's name) \_\_\_\_\_ hereby grants permission to FBCA, its agents and assigns, to use above named child's photo or video, and likeness for the purpose of promotion by FBCA for all forms, media and manners, for the following, but not limited to, news releases, photographs, video, audio, website, marketing, advertising, trade, promotion, exhibition for an indefinite period of time.

I further acknowledge that I will not be compensated for these uses and that FBCA owns all rights to the images, videos, and recordings, and to any derivative works created from them.

I waive any right to inspect the uses of any printed or electronic copy. I hereby release FBCA and its agents and assigns from any claims that may arise from these uses, including without limitation claims of defamation or invasion of privacy, or of infringement of moral rights or rights of publicity or copyright.

This release expresses the complete understanding of the parties.

\_\_\_ I DO NOT give permission for my scholar's picture to be used in anyway by FBCA.

Signed: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Relationship: \_\_\_\_\_



## First Baptist Christian Academy

Parents Note: This is Only Applicable For 1<sup>st</sup> – 12<sup>th</sup> Grade

### Authorization to Release Student Record Information

Student \_\_\_\_\_

Birth Date \_\_\_\_\_

To authorize provision of information:

1. From school/individual \_\_\_\_\_
2. Address of school/individual \_\_\_\_\_
3. Date of request \_\_\_\_\_
4. Purpose of information request Release of student records/transcripts.

Signature of person giving consent \_\_\_\_\_

Printed name \_\_\_\_\_

Relationship to student \_\_\_\_\_

Date \_\_\_\_\_

Please return information to:  
**First Baptist Christian Academy**  
**201 E Moody Blvd.**  
**Bunnell, FL 32110**  
**Phone (386)446-0094**  
**Fax (386)445-0360**



## Prospective Secondary Student Information

Name \_\_\_\_\_ Grade to Enter \_\_\_\_\_ Today's Date \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone Number \_\_\_\_\_ Birth date \_\_\_\_\_ Age \_\_\_\_\_  
Parent's Name \_\_\_\_\_  
Church You attend \_\_\_\_\_ Pastor/Youth Pastor \_\_\_\_\_  
Most Recent School Attended \_\_\_\_\_ Have you attended all year? \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Last Grade Attended (circle one) 6, 7, 8, 9, 10, 11, 12 When? 20\_\_\_\_ - \_\_\_\_  
Please List Subjects last taken and letter grade received for last grading period

Subject	Grade	List other areas of involvement
1. _____	_____	(Band, Chorus, Extra Curricular, Etc.)
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____

What has been your average citizenship/conduct grade? \_\_\_\_\_

Have you ever been a student at FBCA? \_\_\_\_\_ Which Grade? \_\_\_\_\_

Have you ever repeated a grade? \_\_\_\_\_ If so, which grade(s)? \_\_\_\_\_

*If you answer yes to any of the next six questions, please explain on the back of this sheet.*

1. Have you ever been suspended from school? \_\_\_\_\_ When? \_\_\_\_\_

2. Have you ever been expelled from school? \_\_\_\_\_ When? \_\_\_\_\_

3. Have you ever been arrested? \_\_\_\_\_ When? \_\_\_\_\_

4. Have you ever smoked? \_\_\_\_\_ Used alcohol? \_\_\_\_\_ Used drugs including marijuana? \_\_\_\_\_

5. Do you presently smoke? \_\_\_\_\_ Use alcohol? \_\_\_\_\_ Use drugs including marijuana? \_\_\_\_\_

Would you be willing to refrain from smoking, drinking alcohol, drug use, cussing, and using the Lord's name in vain if you were to be accepted at FBCA? \_\_\_\_\_

In a paragraph, please tell us about your personal relationship with Jesus Christ.

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Do you want to come to school here? \_\_\_\_\_ Why? \_\_\_\_\_

I certify that the above information is true: \_\_\_\_\_

Student Signature

